



STATE BOARD OF EQUALIZATION  
450 N STREET, SACRAMENTO, CALIFORNIA  
PO BOX 942879, SACRAMENTO, CALIFORNIA 94279-0080  
(916) 322-2270 • FAX (916) 324-3984  
www.boe.ca.gov

BETTY T. YEE  
First District, San Francisco

SEN. GEORGE RUNNER (RET.)  
Second District, Lancaster

MICHELLE STEEL  
Third District, Rolling Hills Estates

JEROME E. HORTON  
Fourth District, Los Angeles

JOHN CHIANG  
State Controller

KRISTINE CAZADD  
Executive Director

**STATE BOARD OF EQUALIZATION MEETING**  
**450 N Street, Room 121, Sacramento**  
**May 30-31, 2012**  
**NOTICE AND AGENDA**  
**Meeting Agenda (as of 3:00 PM, 5/30/12)**

[Agenda Changes](#)

[Webcast on Wednesday, May 30, 2012](#)

**Wednesday, May 30, 2012**

**10:00 a.m. Board Meeting Convenes\***

**Board Committee Meetings convene after Annual Photograph\*\***

Agenda items occur in the order in which they appear on the agenda. When circumstances warrant, the Board's Chair may modify the order of the items on the agenda. Items may be postponed to a subsequent day; however, items will not be moved to an earlier day.

**Board Meeting\***

**State-Assessed Properties Value Setting**

**Property Tax Matter - 'CF' +** ..... Mr. Thompson

Board sets unitary values of state-assessed properties annually, on or before May 31, pursuant to constitutional and statutory law.

**Board Member Annual Photograph**

**Board Committee Meetings\*\***

**Legislative Committee** ..... Mr. Horton, Committee Chairman

1. Transition Update -- Interim Acting Chief  
Legislative Inquiry Reports.

### Customer Services and Administrative Efficiency Committee.....

Ms. Steel, Committee Chairwoman

1. Electronic Registration (eReg) Marketing and Outreach Plan  
Presentation of the eReg marketing and outreach compliance plan,  
including examples of the new eReg educational and marketing materials.
2. Underground Economy Educational Materials  
Presentation of the new educational materials available to inform the  
public about the Underground Economy.
3. Discussion of the Harris Interactive Poll on Use Tax  
Discussion of a consumer survey on use tax, conducted by Harris  
Interactive, Inc., in support of the BCP Tax Gap II.

### Business Taxes Committee.....

Ms. Yee, Committee Chairwoman

1. Proposed revisions to Sections 0411.00 through 0411.25 of Audit Manual  
Chapter 4, *General Audit Procedures*  
Request approval of proposed revisions regarding United States  
Government Supply Contracts and the Federal Acquisition Regulation  
(FAR).

### Property Tax Committee .....

Mr. Runner, Committee Chairman

1. Discussion of proposed revisions to Property Tax Rule 313, *Hearing  
Procedure*, and Rule 321, *Burden of Proof*.

### Board Meeting Reconvenes\*

- A. Homeowner and Renter Property Tax Assistance Hearings  
There are no items for this matter.
- B. **Corporate Franchise and Personal Income Tax Hearings**  
(Contribution Disclosure forms required pursuant to Gov. Code, § 15626.)

#### ~~B1. West Coast Aggregates, Inc., 446020 +~~

~~For Appellant: Michael R. Cartwright, Witness  
Robert R. Rubin, Attorney  
For Franchise Tax Board: Roman Johnston, Tax Counsel  
Michael Cornez, Tax Counsel~~

~~B2. Mark R. Trinder, 514344 +~~

~~For Appellant: Mark Trinder, Taxpayer  
Megan Robin, Representative  
For Franchise Tax Board: Brian Miller, Tax Counsel  
Suzanne Small, Tax Counsel~~

## B3. Mervin L. George, Sr. and Laura Lee George, 566204 +

For Appellants: Laura Lee George, Taxpayer  
For Franchise Tax Board: Natasha Page, Tax Counsel  
Bill Hilson, Tax Counsel

## B4. Mehdi Shahbazi and Fatemeh R. Shahbazi, 575095 +

For Appellants: Mehdi Shahbazi, Taxpayer  
Fatemeh R. Shahbazi, Taxpayer  
For Franchise Tax Board: Amanda Vassigh, Tax Counsel  
Suzanne Small, Tax Counsel

**C. Sales and Use Tax Appeals Hearings**

(Contribution Disclosure forms required pursuant to Gov. Code, § 15626.)

~~C1. Jasvir Singh Shahi, 303529 (CH) +~~

~~For Petitioner: Jasvir Shahi, Taxpayer  
Michan Evonc, Representative  
For Department: Scott Lambert, Hearing Representative~~

## C2. Fence America, Inc., 479354 (KH) +

For Petitioner: Scott Wigger, Representative  
For Department: Scott Lambert, Hearing Representative

## C3. Bay Area Fence &amp; Deck, Inc., 443761 (GH) +

For Petitioner: Julia C. Haynes, Taxpayer  
Michael E. Haynes, Taxpayer  
For Department: Scott Lambert, Hearing Representative

## C4. Louis John Bonacich, Jr., 493991, 568375 (KH) +

For Taxpayer/Claimant: Louis Bonacich, Taxpayer  
Patricia Waldon, Representative  
For Department: Scott Lambert, Hearing Representative

There are no items for the following matters:

- D. Special Taxes Appeals Hearings
- E. Property Tax Appeals Hearings

**F. Public Hearings**

- F1. Proposed adoption of amendments to Regulation 1684, Collection of Use Tax by Retailers +** .....Mr. Heller

The amendments incorporate and implement changes to the definition of “retailer engaged in business in this state” made by Assembly Bill No. 155 (Stats. 2011, ch. 313).

- F2. Timber Harvest Values +** .....Mr. Yeung

On or before June 30, 2012, the Board shall estimate the immediate harvest values of and adopt schedules for each species or sub-classification of timber harvested between July 1 and December 31, 2012. Revenue and Taxation Code section 38204(a).

**G. Tax Program Nonappearance Matters – Consent**

(Contribution Disclosure forms not required pursuant to Gov. Code, § 15626.)

- G1. Legal Appeals Matters** .....Mr. Levine

- Hearing Notices Sent – No Response
  1. Alfredo Bello and Javier Bello Lopez, 515927 (BH)
  2. 1 Stop Gas & Food, 506818, 509450 (KH)
- Hearing Notices Sent – Appearance Waived
  3. NRU, Inc., 488852 (AP)
  4. Ronald Sam Basso, 535684
- Petition for Release of Seized Property
  5. Huong Thuy-Thi Le, 602381 (ET)

- G2. Franchise and Income Tax Matters** ..... Mr. Epolite

- Hearing Notices Sent – No Response
  1. Bill Hamlin, 572564
  2. Marc P. Pretscher, 554702
- Hearing Notice Sent – Appearance Waived
  3. Fredric Ankri, 574431
- Decisions
  4. Ad-Up Corporation, 505673
  5. Priscilla Brandt, 567686
  6. Bry Mar L.P., 520553
  7. Duarte Nursery, Inc., 549304
  8. Aaron M. Easley, Sr., 514439
  9. Jose I. Fernandez, 556641
  10. Angelica Garcia, 578832
  11. Cheryl Hanley, 552475
  12. Gerrienne Johnson, 504723
  13. Dau L. Kao, 416436
  14. Angela Real, 536331
- Petition for Rehearing
  15. Sharon Alshams, 554896

- G3. Homeowner and Renter Property Tax Assistance Matters  
There are no items for this matter.
- G4. Sales and Use Tax Matters.....Mr. McGuire
- Redeterminations
    1. Interline Brands, Inc., 547472 (OH)
    2. Hamdi Elsayed Elissi, 476895 (GH)
    3. Miriam Wolverson, 563216 (AC)
    4. Williams-Sonoma Stores, LLC, 563985 (BH)
    5. Casa De Ceramica, Inc., 558089 (AA)
    6. S & J Palace Corporation, 521973 (AS)
    7. Blue Coral/La Jolla, LTD Partnership, 577396 (OH)
  - Denials of Claims for Refund
    8. Capital One Auto Finance, Inc., 559363 (OH)
    9. Citicorp Trust Bank FSB & Affiliates, 506613 (OH)
    10. Nuvell Credit Company, LLC, 525126 (OH)
- G5. Sales and Use Tax Matters – Credits, Cancellations, and Refunds .....Mr. McGuire
- Credits and Cancellations
    1. The Pitcher House, 603447 (AS)
    2. West Coast Conveyor & Equipment, Inc., 602397 (KH)
    3. Lawrence Thomas Hart, 605018 (AS)
    4. Rodney Hunt Company, Inc., 602683 (OH)
    5. Lakhinder Singh and Harjit S. Kaeley, 602395 (CH)
    6. Southwest Medical Resources, Inc., 602678 (EH)
  - Refunds
    7. Natel Engineering Company, Inc., 554678 (AC)
    8. S.A. Camp Pump Company, Inc., 527178 (AR)
    9. Farm Pump & Irrigation Company, Inc., 604881 (AR)
    10. Western Digital Technologies, Inc., 601085 (EA)
    11. Sacramento Valley LTD Partnership, 601220 (OH)
    12. Varian Medical Systems, Inc., 604991 (GH)
    13. Allison Bavarian, 539388 (GH)
    14. US Bancorp Equipment Finance, Inc., 565868 (OH)
    15. Mercedes-Benz USA, LLC, 602036 (KH)
    16. BMW of North America, 603212 (OH)
    17. Lucky Brand Dungarees Stores, Inc., 601989 (OH)
    18. Morgan Stanley Capital Group, Inc., 593636 (OH)
    19. Bestbuy.com, Inc., 553635 (OH)
    20. Verizon Wireless (VAW), LLC, 601222 (OH)
    21. Stone Age Tile, Inc., 597393 (EA)
    22. GTE Mobilenet of California, LP, 534853 (OH)
    23. Capital One Auto Finance, Inc., 559363 (OH)
    24. Basic Chemical Solutions, LLC, 593805 (BH)
    25. Scholastic Book Fairs, Inc., 554386 (OH)
    26. Transouth Financial Corporation, 592485 (OH)
    27. San Mateo Credit Union, 554677 (BH)

28. Banana Republic, LLC, 435373 (BH)
29. Old Navy, LLC, 400786 (BH)
30. GPS Services, Inc., 435135 (BH)
31. American Auto Financing, Inc., 475408 (EA)
32. Citicorp Trust Bank FSB & Affiliates, 506613 (OH)
33. The Gap, Inc., 599780 (BH)
34. GPS Consumer Direct, Inc., 600099 (BH)
35. Diana Lee Chan, 594693 (AA)
36. Artistree, Inc., 572811 (AP)
37. Pacific Coast Steel, 523709 (FH)
38. Nuvel Credit Company, LLC, 525126 (OH)
39. Korvis Automation, Inc., 601128 (OH)

- G6. Special Taxes Matters ..... Mr. Gau
- Relief of Penalty
    1. Santa Clara Family Health Plan, 604895 (ET) 'CF'

There are no items for the following matters:

- G7. Special Taxes Matters – Credits, Cancellations, and Refunds
- G8. Property Tax Matters
- G9. Cigarette License Fee Matters
- G10. Legal Appeals Property Tax Matters

#### H. Tax Program Nonappearance Matters – Adjudicatory

(Contribution Disclosure forms required pursuant to Gov. Code, § 15626.)

- H1. Legal Appeals Matters .....Mr. Levine
- Hearing Notice Sent – Appearance Waived
    1. Sunburst Maintenance Co., Inc., 421808 (AP) +
  - Cases Heard Not Decided
    2. Cherie Rose, Incorporated, 466880 (GH) +
    3. Bear Data Solutions, Inc., 521430 (GH) +
- H2. Franchise and Income Tax Matters ..... Mr. Epolite
- Hearing Notice Sent – No Response
    1. John E. Frantz, 461562
  - Cases Heard Not Decided
    2. ~~Jimmy A. Prince, 535124~~
- H3. Homeowner and Renter Property Tax Assistance Matters
- There are no items for this matter.
- H4. Sales and Use Tax Matters.....Mr. McGuire
- Denial of Claim for Refund
    1. ~~International Business Machine Corporation, 524856 (OH)~~

- H5. Sales and Use Tax Matters – Credits, Cancellations, and Refunds .....Mr. McGuire
- Refunds
    1. Gulfstream Aerospace Corporation (CA), 574256 (OH)
    2. ABF Data Systems, Inc., 522983 (FH)
    3. The Boeing Company, 213345 (OH)
    4. Chevron Credit Bank, N.A., 447146 (CH)
    5. International Business Machine Corporation, 524856 (OH)
    6. Chevron Credit Bank, N.A., 568665 (CH)

There are no items for the following matters:

- H6. Special Taxes Matters  
 H7. Special Taxes Matters – Credits, Cancellations, and Refunds  
 H8. Property Tax Matters  
 H9. Cigarette License Fee Matters  
 H10. Legal Appeals Property Tax Matters

## I. Tax Program Nonappearance Matters

(Contribution Disclosure forms not required pursuant to Gov. Code, § 15626.)

- I1. Property Tax Matters ..... Mr. Gau
- Audits
    1. Public Wireless, LLC (2785) 'CF'
    2. Verizon Select Services, Inc. (7503) 'CF'
    3. Teledata Solutions, Inc., (7980) 'CF'
    4. Extenet Systems (California), LLC (8093) 'CF'
    5. Peerless Network of California (8109) 'CF'
  - Unitary Land Escaped Assessments
    6. Southern California Edison (148) 'CF'
    7. AT&T Mobility, LLC (2606) 'CF'
    8. T-Mobile West Corporation (2748) 'CF'
    9. SureWest Televideo (7961) 'CF'
  - Board Roll Changes
    10. 2008, 2009, 2010 and 2011 Board Rolls of State Assessed Property 'CF'
- I2. Offer in Compromise Recommendations .....Mr. Anderson
1. Martha Hanna Dabbas
  2. Robert Roy Miller
  3. Chang Soon Song
  4. Jay Allen Stalk
  5. Daniel Martin Voshake
- I3. Local Tax Reallocation Matters.....Ms. Nienow
- Petition for Rehearing
    1. [City of Fillmore, 466375 +](#)

**Chief Counsel Matters****J. Rulemaking**

These items are scheduled for Thursday, May 31, 2012.

There are no items for the following matters:

- K. Business Taxes
- L. Property Tax

**M. Other Chief Counsel Matters**

These items are scheduled for Thursday, May 31, 2012.

**Administrative Session**

The following items are scheduled for Thursday, May 31, 2012.

- N. Consent Agenda
- O. Adoption of Board Committee Reports and Approval of Committee Actions
- P. Other Administrative Matters

**Q. Closed Session**

These items are scheduled for Thursday, May 31, 2012.

**Recess** - The meeting will reconvene on Thursday, May 31, 2012, at 9:30 a.m.

General information regarding Board and Committee Meetings can be found at [www.boe.ca.gov/meetings/boardcomm.htm](http://www.boe.ca.gov/meetings/boardcomm.htm). If you would like specific information regarding items on this Notice and Agenda, please telephone (916) 322-2270 or e-mail: [MeetingInfo@boe.ca.gov](mailto:MeetingInfo@boe.ca.gov). Please be advised that material containing confidential taxpayer information cannot be publicly disclosed.

If you wish to receive this Notice and Agenda electronically, you can subscribe at [www.boe.ca.gov/agenda](http://www.boe.ca.gov/agenda).

If you wish to listen to and/or view a live broadcast of the Board meeting, please go to [www.boe.ca.gov](http://www.boe.ca.gov) and click on Webcast.

The hearing location is accessible to people with disabilities. Please contact Rose Smith at (916) 323-9656, or e-mail [Rose.Smith@boe.ca.gov](mailto:Rose.Smith@boe.ca.gov) if you require special assistance.

Joann Richmond, Chief  
Board Proceedings Division



- \* Public comment on any agenda item, other than a Closed Session item or an item which has already been considered by a Board Committee, will be accepted at that meeting.
- \*\* Public comment on any committee agenda item will be accepted at the beginning of the committee meeting.
- \*\*\* Municipalities are exempt from Contribution Disclosure requirements, for further information please telephone Richard Bennion, Contribution Disclosure Analyst at (916) 445-2130 or email: [Richard.Bennion@boe.ca.gov](mailto:Richard.Bennion@boe.ca.gov).
- + Material is available for this item.
- ++ Material will be available at a later date.
- 'CF' Constitutional Function – The Deputy State Controller may not participate in this matter under Government Code section 7.9.



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**STATE BOARD OF EQUALIZATION MEETING**  
**450 N Street, Room 121, Sacramento**  
**May 30-31, 2012**  
**NOTICE AND AGENDA**  
**Meeting Agenda (as of 3:00 PM, 5/30/12)**

[Agenda Changes](#)

[Webcast on Thursday, May 31, 2012](#)

**Thursday, May 31, 2012**

**9:30 a.m. Board Meeting Reconvenes\***

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**Board Meeting\***

**C. Sales and Use Tax Appeals Hearings**

**Local Tax Reallocation Hearing**

(Contribution Disclosure forms not required pursuant to Gov. Code, § 15626.\*\*\*)

C5. [Cities of Agoura Hills, Alameda, Albany, Bakersfield, Belmont, Berkeley, Beverly Hills, Brisbane, Calabasas, Campbell, Carlsbad, Chula Vista, Clovis, Compton, Cupertino, Daly City, Davis, Delano, Del Mar, East Palo Alto, El Cajon, El Monte, Emeryville, Escondido, Fillmore, Foster City, Fremont, Fresno, Gardena, Gilroy, Half Moon Bay, Hawthorne, Hayward, Kerman, Kingsburg, Los Angeles, Menlo Park, Milpitas, Moreno Valley, Morgan Hill, Palmdale, Palo Alto, Pasadena, Rancho Cordova, Rancho Palos Verdes, Redwood City, Reedley, Ridgecrest, Rolling Hills Estates, Roseville, Sacramento, San Bruno, San Diego, Sanger, San Jose, San Leandro, San Mateo, Santa Clara, Santa Fe Springs, Saratoga, Selma, Shafter, South San Francisco, Torrance, Union City, Westlake Village, West Sacramento, Woodland, Town of Los Gatos, Counties of Los Angeles and Sacramento, and City and County of San Francisco, 469672 +](#)

For Petitioner:  
City of Fillmore

Joseph A. Vinatieri, Attorney  
Theodore J. Schneider, Attorney

For Petitioner: Robin Sturdivant, Representative  
City of Moreno Valley

For Petitioners: Eric Myers, Representative  
All other petitioners Janis Varney, Representative

For Department: Cary C. Huxsoll, Tax Counsel

**Sales and Use Tax Appeals Hearings**

(Contribution Disclosure forms required pursuant to Gov. Code, § 15626.)

~~C6. William L. Donaldson, 468651 (OH) +~~

~~For Petitioner: Appearance Waived~~  
~~For Department: Andrew Kwee, Tax Counsel~~

C7. 888-Auto Corporation, 414664, 443238 (GH) +

For Petitioner/Claimant: Maria Chen, Taxpayer  
Yu Ten Chen, Taxpayer

For Department: Andrew Kwee, Tax Counsel

C8. Swertfeger's Equipment, Inc., 420299, 431085 (EH) +

For Petitioner/Claimant: Abe Golomb, Representative

For Department: Scott Claremon, Tax Counsel

~~C9. Naim Jamali, 448789, 450475, 595326 (BH) +~~

~~For Petitioner/Claimant: Everett Theodore Grandbois, Representative~~  
~~For Department: Pamela Mash, Tax Counsel~~

C10. Elizabeth Shutters, Inc., 538185 (EH) +

For Claimant: Dean Frost, Taxpayer

For Department: Erin Dendorfer, Tax Counsel

C11. Downtown Ford Sales, 522063 (KH) +

For Claimant: Ray Enos, Taxpayer  
Rex Halverson, Attorney

For Department: Scott Claremon, Tax Counsel

C12a. Lafi Faletese, 486189 (BH) +

C12b. Vini Faletese and Lafi Liz Faletese, 486167 (BH) +

For Petitioners: Appearance Waived

For Department: Scott Lambert, Hearing Representative

C13. Richard Emil Navone and Daniel Joseph Navone, 336683 (KH) +

For Petitioners: Daniel J. Navone, Taxpayer  
Francis X. Mohan III, Attorney

For Department: Scott Lambert, Hearing Representative

## Chief Counsel Matters

Items that appear under these matters provide information to the Members and may require Board action or direction.

### J. Rulemaking

#### Section 100 Changes

##### J1. Specified Special Taxes and Fees Regulations + .....Mr. Heller

Staff request for authorization to complete Rule 100 changes to amend specified Diesel Fuel Tax Law, Integrated Waste Management Fee Law, Motor Vehicle Fuel Tax Law, and Underground Storage Tank Maintenance Fee Law regulations.

##### J2. Property Tax Rule 263, Roll Corrections + .....Mr. Heller

Staff request for authorization to complete Rule 100 changes to incorporate amendments made to Revenue and Taxation Code section 4831 by Senate Bill No. 947 (2011).

### M. Other Chief Counsel Matters

##### M1. Request for Authorization to file Amicus Curiae Brief + .....Mr. Lambert/ Mr. Moon

*California State Teachers Retirement System v. County of Los Angeles*, Los Angeles Superior Court Case No. BC389742, 2d Civ. No. B225245

Request for authorization to file amicus curiae brief regarding the assessment of a taxable possessory interest, leasehold, in tax exempt publicly owned real property.

##### M2. Request for Authorization to file Amicus Curiae Brief + .....Mr. Lambert/ Mr. Paul

*Joan Thayer, Marin County Assessor (Appellant) v. Marin County Assessment Appeals Board No. 1 (Respondent)*, Appellate Case No. A134340, First Appellate District, Division One

Request for authorization to file amicus curiae brief regarding whether an owner in joint tenancy can avoid a change of ownership when he or she severs the joint tenancy to create a tenancy in common.

## Administrative Session

Items that appear under these matters provide information to the Members and may require Board action or direction.

### N. Consent Agenda ..... Ms. Richmond (Contribution Disclosure forms not required pursuant to Gov. Code, § 15626.)

#### N1. Retirement Resolutions +

- Richard B. Cohen
- Grey Gomez
- Jessie A. Ong
- Gordon F. Ralyea
- Rita Rogers

#### N2. Approval of Board Meeting Minutes

- January 31-February 2, 2012 +
- February 28-29, 2012 +

#### N3. Adoption of 4-R Act Equalization Ratio for 2012/13 +

Ensures that rail transportation property is assessed at the same percentage of market value as all other commercial/industrial property.

#### N4. Proposed Revisions to Audit Manual Chapter 4, *General Audit Procedures* +

Request approval of proposed new Section 0442.00, *Cooperative Audits*.

#### N5. Proposed Revisions to Audit Manual Chapter 8, *Bars and Restaurants* +

Request approval of proposed revisions to Section 0806.40, *Undercover Pour Test*.

#### N6. Adoption of Property Tax Forms +

- BOE-64-SES *Initial Purchaser Claim for Solar Energy System New Construction Exclusion*  
Revised instructions to accommodate amendments to Revenue and Taxation Code Section 73 pursuant to ABx1 15.
- BOE-67-A *Notice of Supplemental Assessment* (Counties without Section 1605 provisions)  
Revised instructions to include assessment appeal filing information following a calamity reassessment.
- BOE-67-B *Notice of Supplemental Assessment* (Counties with Section 1605 provisions)  
Revised instructions to include assessment appeal filing information following a calamity reassessment.

- BOE-236 *Exemption of Leased Property Used Exclusively for Low-Income Housing*  
Reformatted to make it easier for taxpayers and counties to use, and to make it consistent with the format of other exemption forms.
- BOE-236-A *Supplemental Affidavit for BOE-236, Housing—Lower-Income Households Eligibility Based on Family Household Income*  
Revised to include an example of "fiscal year."
- BOE-261-G *Claim for Disabled Veterans' Property Tax Exemption*  
Revised to include 2013 lien date exemption amounts and low-income household limit.
- BOE-261-GNT *Disabled Veterans' Exemption Change of Eligibility Report*  
Revised to include 2013 lien date exemption amounts and low-income household limit; expanded and reformatted questions regarding the reason and date of disqualification.
- BOE-262-AH *Church Exemption Claim*  
Reformatted to make it easier for taxpayers and counties to use, and to make it consistent with the format of other exemption forms; added request for website location.
- BOE-263 *Lessors' Exemption Claim*  
Revised to clarify filing deadline for exemption; added language to certification section to provide information to lessees regarding their rights under this exemption.
- BOE-264-AH *College Exemption Claim*  
Reformatted to make it easier for taxpayers and counties to use, and to make it consistent with the format of other exemption forms.
- BOE-266 *Claim for Homeowners' Property Tax Exemption (English and Spanish)*  
Revised top of form to accommodate county computer systems.
- BOE-267 *Claim for Welfare Exemption, First Filing*  
Reformatted to make it easier for taxpayers and counties to use, and to make it consistent with the format of other exemption forms; added request for website location.
- BOE-267-S *Religious Exemption*  
Reformatted to make it easier for taxpayers and counties to use, and to make it consistent with the format of other exemption forms.

- BOE-268-A *School Exemption*  
Revised to clarify filing deadline for exemption.
- BOE-268-B *Free Public Library or Free Museum Claim*  
Reformatted to make it easier for taxpayers and counties to use, and to make it consistent with the format of other exemption forms; clarified filing deadline for exemption.
- BOE-502-D *Change in Ownership Statement Death of Real Property Owner*  
Revised to add language regarding transfers between parents and children.

**O. Adoption of Board Committee Reports and Approval of Committee Actions**

- O1. Legislative Committee
- O2. Customer Service and Administrative Efficiency Committee
- O3. Business Taxes Committee
- O4. Property Tax Committee

**P. Other Administrative Matters**

- P1. Executive Director's Report ..... Ms. Cazadd
- 1. 2011 Holiday Food Drive Report  
The 2011 Holiday Food Drive is completed; over 131,500 pounds were raised by the BOE.
  - 2. Report on time extensions to Butte, Lake, Lassen, Los Angeles, Madera, Mariposa, Orange, Placer, San Joaquin, Santa Cruz, Sutter, Trinity and Yuba Counties to complete and submit 2012/13 Local Assessment Rolls, pursuant to Revenue and Taxation Code section 155. +
  - 3. CROS Project Update and Actions ..... Mr. Steen  
Progress on the CROS project to replace BOE's two current tax legacy technology systems.
- P2. Chief Counsel Report  
There are no items for this matter.
- P3. Sales and Use Tax Deputy Director's Report ..... Mr. McGuire
- 1. ~~Update on the proposal to establish an Informant Reward Program +~~
  - 2. No Cash Pilot Update +  
An update on the no cash policy currently being piloted in the Oakland, Ventura and San Diego districts and a discussion regarding whether the pilot should be expanded statewide.

P4. Property Tax and Special Taxes Deputy Director's Report  
There are no items for this matter.

P5. Administration Deputy Director's Report + ..... Ms. Houser

1. Contracts Over \$1 Million
  - a. Department of Motor Vehicles contract for collection of sales, use and/or special taxes pertaining to vehicles and undocumented vessels. +
  - b. Department of Toxic Substances Control contract for collection of fees pertaining to hazardous waste. +
2. Headquarters Facilities Update  
A general update on the 450 N Street building may be provided.
3. 2012/13 Budget Update - Information on the Governor's 2012/13 Budget may be provided.
  - a. Budget Change Proposals (BCP) - BCP's generated as part of the May Revise process.
    1. Centralized Revenue Opportunity System (CROS) – revised request for 113 positions and \$18,149,000 in FY 2012/13. +
    2. Timber Regulation and Forest Restoration Fee – request for 13.3 positions and \$1,921,000 in FY 2012/13 to cover BOE's costs to administer the program. +
4. Creating a Culture of Excellence  
A presentation from the Human Resources Division of activities related to workforce development and training.

P6. Technology Deputy Director's Report ..... Ms. Fleming

1. BOE and the State of California's Technology Alignment Strategies +  
An overview of the State of California's Technology Strategies and BOE's alignment activities.

P7. External Affairs Deputy Director's Report  
There are no items for this matter.



Announcement of Closed Session ..... Ms. Richmond

**Q. Closed Session**

- Q1. Discussion and approval of staff recommendations regarding settlement cases (Rev. & Tax. Code, §§ 6901, 7093.5, 30459.1, 50156.11).
- Q2. Pending litigation: *County of Santa Clara, a political subdivision of the State of California; Patricia L. Drieslein v. State Board of Equalization of California, a Department of the State of California, and Does 1 through 20, inclusive*, San Francisco County Superior Court, Case No. CPF-06-506789 (Gov. Code, § 11126(e)).
- Q3. Pending litigation: *Diageo-Guinness USA, Inc., The Flavored Malt Beverage Coalition v. California State Board of Equalization*, Court of Appeal, Third Appellate District, Case No. C061227 (Gov. Code, § 11126(e)).
- Q4. Pending litigation: *Schroeder, et al. v. State Board of Equalization, et al.* Sacramento Superior Court Case No. 34-2008-00004467-CU-MT-GDS; *Frankot, et al. v. State Board of Equalization, et al.*, Sacramento Superior Court Case No. 34-2008-00012174-CU-PO-GDS; and, *Allen, et al. v. State Board of Equalization, et al.*, Sacramento Superior Court, Case No. 34-2008-00017014-CU-TT-GDS (Gov. Code, § 11126(e)).
- Q5. Discussion and action on personnel matters (Gov. Code, § 11126(a)).

Announcement of Open Session..... Ms. Richmond

**Adjourn**

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Joann Richmond, Chief  
Board Proceedings Division

- \* Public comment on any agenda item, other than a Closed Session item or an item which has already been considered by a Board Committee, will be accepted at that meeting.
- \*\* Public comment on any committee agenda item will be accepted at the beginning of the committee meeting.
- \*\*\* Municipalities are exempt from Contribution Disclosure requirements, for further information please telephone Richard Bennion, Contribution Disclosure Analyst at (916) 445-2130 or email: [Richard.Bennion@boe.ca.gov](mailto:Richard.Bennion@boe.ca.gov).
- + Material is available for this item.
- ++ Material will be available at a later date.
- 'CF' Constitutional Function – The Deputy State Controller may not participate in this matter under Government Code section 7.9.